

Operations · Knowledge and internal search

The Company Brain Agent

An AI that knows what your business knows, so anyone on the team can ask a question and get an accurate answer.

Best fit

Teams of any size whose answers live across people, inboxes and tools

Business constraint

Supply constrained
Gives the team time back

Connects to

Drive · Gmail · Calendar · Asana · HubSpot

The problem

Every business has this problem, and it grows with every hire.

Answers are spread across people's heads, lost in Slack channels and buried in documents. People spend time on a scavenger hunt: I remember someone sent me that doc, but where is it? Was that an email or a Slack message? As each person builds their own personal tools and agents, the knowledge splinters further.

The hidden costs

01	**Time lost searching**	Hours every week go to looking for things or waiting for someone to answer.
02	**Slow onboarding**	New hires take longer to get up to speed when knowledge lives in people.
03	**Knowledge that walks out**	When a person is out or leaves, their answers go with them.

Before and after

Today

- × Questions sent to whoever might know
- × Meeting notes scattered across folders
- × Project status rebuilt by hand for every update
- × New hires learning by interruption

With the agent

- → One place to ask, with answers from your own records
- → Every meeting transcript filed in the right folder
- → Daily briefings and project recaps written for you
- → New hires productive faster

How the agent works

Six steps. People stay in the loop.

01 Your tools → 02 Organize → 03 Ask → 04 Answer → 05 Brief → 06 Extend

01	**Connect where answers live**	Link only the tools that hold the answers your team needs, such as Drive, Gmail, Calendar, Asana and HubSpot.
02	**Organize**	The agent files every meeting transcript into the right folder and keeps documents, processes and client history in order.
03	**Ask in plain language**	Anyone on the team asks a question and gets an accurate, current answer drawn from the company's own records.
04	**Brief**	It sends daily briefings and writes project recaps, so status updates stop being manual work.
05	**Extend**	On the same foundation, add role-based dashboards, document generators, and a research brief for every new lead.
06	**Adopt**	The team is coached to reach for it first, which is where the time savings actually come from.

Connects to

Google Drive · Gmail · Google Calendar · Asana · HubSpot · Meeting transcripts · Slack (optional)

Built-in controls

Only what you need

Connect only the tools where the answers live, nothing more.

Grounded answers

Answers come from your own documents and records, not from guesswork.

Change management

Adoption is planned as part of the build, because a tool the team ignores saves nothing.

The business case

The time math

ILLUSTRATIVE MODEL

40

hours a week

a 20-person team losing 2 hours each

2,000

hours a year

40 hours × 50 working weeks

Faster

onboarding

new hires ask the system, not a colleague

That is payroll spent searching. Multiply by your loaded hourly cost, then add the value of faster ramp-up for every new hire.

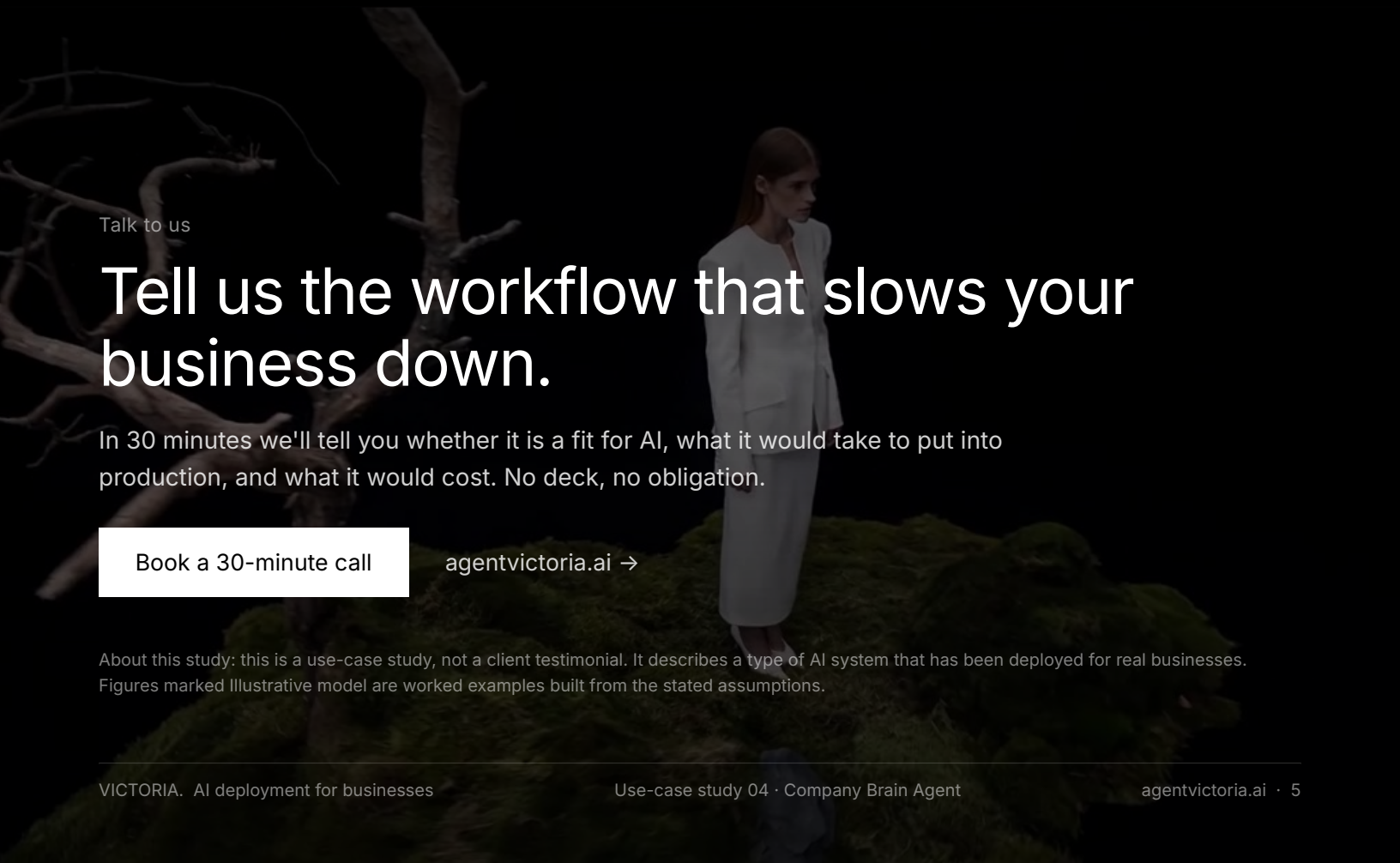
The question that starts the conversation

“How much time does your team spend each week searching for information or waiting for someone to answer?”

How Victoria delivers it

Five phases. Testing is one of them.

01	**Scope & data readiness**	The ten questions your team asks every week, one owner, one number to move: time to answer.
02	**Build against your systems**	Connected to the tools where your answers already live, with access rules respected.
03	**Test on your real cases**	Tested on real questions with known answers before the team relies on it.
04	**Deploy with controls**	Permissions, audit trail and a kill switch from day one.
05	**Run & improve**	Usage and accuracy measured monthly, then briefings and dashboards added on top.



Talk to us

Tell us the workflow that slows your business down.

In 30 minutes we'll tell you whether it is a fit for AI, what it would take to put into production, and what it would cost. No deck, no obligation.

Book a 30-minute call

agentvictoria.ai →

About this study: this is a use-case study, not a client testimonial. It describes a type of AI system that has been deployed for real businesses. Figures marked Illustrative model are worked examples built from the stated assumptions.